

RISK ASSESSMENT FOR:
Grassroots Football Activities during COVID 19 outbreak. *During this evolving situation please monitor and follow government guidance given in the web links provided*

Madeley White Star FC Limited, are a Community Amateur Sports Club registered in England, Company Number 12225963, limited by guarantee without share capital, Registered Office 36 Cloverdale Road, Newcastle under Lyme, Staffordshire, ST5 9LE



Establishment:
Madeley White Star FC Limited

Assessment by: Charlotte Bailey
Club Position: Club Secretary/Covid-19 Officer

Risk assessment number/ref:
RA-004/Dec2020/CEB

Date: 02/12/2020

				Initial Risk (Pre Measures)			Residual Risk (Post Measures)			
What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Severity	Likelihood	Risk	Further Action Required	Severity	Likelihood	Risk
Individual risk factors	Volunteers, club members, wider contacts Spread of COVID 19	<p>Individual risk factors</p> <ul style="list-style-type: none"> Committee to be made aware of any volunteers and club members who have underlying health conditions prior to them returning to sessions. Ensure extremely vulnerable persons are shielding themselves, following their specific medical advice. Volunteers/club members who live in a household with someone who is extremely clinically vulnerable should be assured of their place within the club Clear message sent to parents that club members should not be sent to any activities, if unwell for both Covid-19 and/or any other illnesses/symptoms Vulnerable individuals to have a risk assessment undertaken on their role and ability to maintain 2 metre social distancing. Consider if these volunteers are able work from home, if not already doing so (supporting via zoom etc) <p>See <u>COVID-19: guidance on shielding and protecting people defined on medical grounds as extremely vulnerable</u></p>	Any volunteer/club member deemed higher risk, cannot return until government advice permits	5	4	20		5	2	10
Suspected case whilst on site	Volunteers, club members wider contacts Spread of COVID 19	<p>Suspected case whilst on site</p> <ul style="list-style-type: none"> If a person displays symptoms of coronavirus: high temperature (37.8 or more) or a new continuous cough, they should: <ul style="list-style-type: none"> go home immediately (if awaiting collection by their parent, isolate child in a room behind a closed door, or an area at least 2m away from others, open a window for ventilation) and self-isolate. <p>See <u>https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings#additional-questions</u></p> <ul style="list-style-type: none"> Volunteers supervising the child while they await collection should wear PPE (a fluid resistant surgical mask) if a distance of 2m cannot be maintained. If direct care (such as for a very young child or a child with complex needs) is required then Volunteers giving care, are to wear a fluid resistant surgical mask, disposable apron and gloves. Clear message to everyone, if they are unwell whilst on site, they will be sent home or parents/carers contacted to collect immediately. Areas occupied and equipment used by the affected person are to be thoroughly cleaned and disinfected. (see PHE cleaning advice https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings) They must then follow the guidance on self-isolation and not return to our organisation until their period of self-isolation has been completed. All Volunteers aware of protocol for club members. Symptomatic Volunteers should be excluded for 10 days from when symptoms started. Volunteers who have a symptomatic household member must stay at home and self-isolate for 10 days. The 10-day period starts from the day when the first person in the house became ill. If the Volunteer or club member develops symptoms during this period, they can return to MWS 10 days after their symptoms started. See https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance 	Plan in place	5	4	20		5	2	10
Handling Cash	Volunteers, Club members /wider contacts Spread of COVID 19	<p>Payment of Subs</p> <p>The World Health Organisation hasn't explicitly said that handling money is specifically linked to Covid 19, the Agency do however advise to use contactless methods of payment / bank transfer to reduce the risk of transmission</p> <ul style="list-style-type: none"> Payments to the Club Treasurer by cash or cheque will not be accepted with immediate effect. To avoid an unessential visit to the bank and physical interaction to pay monies into the bank, all Managers are to collect all of their player subs by the agreed date, and transfer these into the Madeley White Star FC Limited bank account, details provided by John Bailey- Club Treasurer, when transferring funds they must use their team and age group as the reference. <p>Payment to Match Officials</p> <ul style="list-style-type: none"> To avoid handling of cash, correct fee to be placed into an envelope with the name of the Match Official 	Managers and club members are aware	5	4	20		5	2	10

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What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Severity	Likelihood	Risk	Further Action Required	Severity	Likelihood	Risk
<p>General Transmission of COVID-19 Maintenance of social distancing and avoiding congestion; Effective hygiene protocols whilst on site</p>	<p>Volunteers, club members, wider contacts Spread of Covid-19</p>	<p>Maintenance of Social Distancing Everyone to maintain 2m social distancing in line with HE guidance as far as is reasonable.</p> <ul style="list-style-type: none"> Identify likely numbers of team members returning and manager/ coaching resource. Consider car parking layout and spacing, reducing capacity as appropriate ensuring easy access for blue badge holders and people with disabilities Introduce one-way movement of people to maintain 2 metre social distancing Provide separate entry and exit routes for access onto the pitches with clear signs Defined areas to indicate where people should stand if queuing to enter or leave the pitches/site by using spray markings or temporary barriers Toilets/Changing Facilities to be closed to avoid congestion in confined spaces <p>Football Activities – competitive training / friendlies / league fixtures – Tier 1/Tier 2/ Tier 3 Please check the Tier System and follow the current guidance for your area</p> <p>Tier 3 Guidance Summary – VERY HIGH ALERT</p> <ul style="list-style-type: none"> Outdoor training, leagues and competitions is allowed in Tier 3 areas. No indoor football (including futsal) allowed. There are exceptions for indoor disability football, football within educational settings (e.g. school/college/university) and supervised football for under-18s, which can take place with larger groups mixing. <p>Competitive Play in Leagues and Matches</p> <p>BEFORE:</p> <ul style="list-style-type: none"> Signage in place to provide clear direction on protocols. Social distancing must always be adhered to on arrival and when not in play. The sharing of essential equipment is permitted. Strict hygiene protocols must be adhered to. NHS Test and Trace is MANDATORY. <p>DURING:</p> <ul style="list-style-type: none"> All substitutes and team officials should maintain social distancing. No celebrations or team huddles. <p>AFTER:</p> <ul style="list-style-type: none"> No socialising at the ground/pitch after games. Butty van allowed to serve hot/cold food/snack and beverages <p>Travel</p> <ul style="list-style-type: none"> You cannot travel in and out of Tier 3 to play grassroots football. There is an exemption for travel in Tier 3, for under-18s, disability teams, volunteers, match officials, guardians, elite players and those travelling for work. <p>Training</p> <ul style="list-style-type: none"> All participants (i.e. adult and youth) should minimise contact in training where possible, e.g. minimise tackles/any drills or practices that require close contact. All protocols on social distancing, hand sanitising, equipment sharing, facilities and NHS Test and Trace must be strictly adhered to. <p>Impact on Spectators</p> <ul style="list-style-type: none"> Spectators are permitted, but must follow the rule of six and Government guidance on restrictions in certain tiers. <p>Tier 2 Guidance Summary – HIGH ALERT</p> <ul style="list-style-type: none"> Outdoor training, leagues and competitions is allowed. Indoor football (including futsal) is only allowed if it is possible for people to avoid mixing with people they do not live with (or with whom they share a support bubble). There are exceptions for indoor disability football, football within educational settings (e.g. school/college/university) and supervised football for under-18s, which can take place with larger groups mixing. <p>Competitive Play in Leagues and Matches</p> <ul style="list-style-type: none"> Follow all Tier 3 protocols <p>Travel</p> <ul style="list-style-type: none"> You can travel across Tier 1 to play grassroots football. <p>Training</p> <ul style="list-style-type: none"> Outdoor training can take place. All protocols on social distancing, hand sanitising, equipment sharing, facilities NHS Test and Trace must be strictly adhered to. <p>Impact on Spectators</p> <ul style="list-style-type: none"> Spectators are permitted, but must follow the rule of six and Government guidance on restrictions in certain tiers. <p>Tier 1 Guidance Summary – MEDIUM ALERT</p> <ul style="list-style-type: none"> Outdoor training, leagues and competitions is allowed. Indoor football (including futsal) is allowed, if the rule of six is followed. There are exceptions for indoor disability football, football within educational settings (e.g. school/college/university) and supervised football for under-18s, which can take place with larger groups mixing.. <p>Competitive Play in Leagues and Matches</p> <ul style="list-style-type: none"> Follow all Tier 3 protocols <p>Travel</p> <ul style="list-style-type: none"> You can travel across Tier 2 to play grassroots football. <p>Training</p> <ul style="list-style-type: none"> Outdoor training can take place. All protocols on social distancing, hand sanitising, equipment sharing, facilities NHS Test and Trace must be strictly adhered to. <p>Impact on Spectators</p> <ul style="list-style-type: none"> Spectators are permitted, but must follow the rule of six and Government guidance on restrictions in certain tiers. 	Plan in place	5	4	20		5	2	10

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Establishment: Madeley White Star FC Limited		Assessment by: Charlotte Bailey Club Position: Club Secretary/Covid-19 Officer		Risk assessment number /ref: RA-004/Dec2020/CEB		Date: 02/12/2020		Initial Risk (Pre Measures)		Residual Risk (Post Measures)	
What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Severity	Likelihood	Risk	Further Action Required	Severity	Likelihood	Risk	
General Transmission of COVID-19 Maintenance of social distancing and avoiding congestion; Effective hygiene protocols whilst on site	Volunteers, club members, wider contacts Spread of Covid-19	Football Coaches working with people with impairments <ul style="list-style-type: none"> Must ensure they can adequately cater for any additional needs whilst still avoiding physical contact and maintaining social distancing. Individuals should follow government guidance relevant to their own impairment or health condition. Playing of competitive games permitted from 01/12/20 (MWS Affiliation Season 2020/21 W-STA2851) <ul style="list-style-type: none"> Avoid meeting in groups of six in busy or overcrowded areas, if it is so busy that it is not possible to maintain social distancing at all times. Face coverings to be worn by spectators / coaches / subs unless exempt As the FA continues to work closely with the Department for Digital, Culture, Media and Sport (DCMS) and Sport England in order to provide good practice guidance for those responsible for delivering different aspects of grassroots football, this guidance is subject to change. Hand Hygiene/ Changing Rooms/Toilet Facilities <ul style="list-style-type: none"> Alcohol hand sanitiser provided at entrance and exit of site, and should be used by all persons when entering/leaving Antibacterial wipes for cleaning equipment provided to all team managers Toilet / hand washing facilities will not be available, therefore the use of hand sanitiser, will be available from each team manager – hand washing/sanitising technique to be adopted as directed by NHS guidance Each team manager to regularly check alcohol hand sanitiser levels. Team Manager to wipe clean the alcohol hand sanitiser dispenser immediately, after every use by a players hand or other Volunteer. Tissues will be provided for all teams. Team manager to replenish as needed. Volunteers / Club members to use tissues when coughing or sneezing and then place the used tissue into a bag for disposal before using alcohol hand sanitiser. Provide suitable and sufficient rubbish bins with regular removal and disposal. Ensure adequate supplies alcohol hand sanitiser, tissues and antibacterial wipes and these should be securely stored. All persons are reminded to not touch their eyes, nose or mouth if their hands are not clean. All Volunteers, Club members and parents briefed on expectations and need to self-isolate in event of symptoms / household member self-isolating etc. as per Government guidance.	Plan in place	5	4	20		5	2	10	
Access to and egress from site	Volunteers, Club members pupils / wider contacts Spread of COVID 19	Access to and egress from site ***Committee to be aware of team training venue and times*** <ul style="list-style-type: none"> When arriving and leaving EVERYONE is required to use the alcohol hand sanitiser provided Monitor site access points to facilitate social distancing – may need to change the number of access points, either increase to reduce congestion or decrease to enable monitoring. 	Plan in place	5	4	20		5	2	10	
Contact points Equipment etc.	Volunteers, Club members pupils / wider contacts Spread of COVID-19	Contact Points <ul style="list-style-type: none"> Identify high-contact touch points for more regular cleaning, eg clean gate, padlock etc Equipment <ul style="list-style-type: none"> Parents to ensure children have their own water bottle, hand gel and tissues at each session Regularly clean and disinfect training equipment, balls, cones etc 	Plan in place	5	4	20		5	2	10	
What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Severity	Likelihood	Risk	Further Action Required	Severity	Likelihood	Risk	
Proximity of Volunteers/ Club members/ wider contacts	Volunteers, Club members /wider contacts Spread of COVID-10	Proximity of Club Members/Volunteers <ul style="list-style-type: none"> Limit the number of persons to a maximum of six in each area to follow current social/distancing guidance. Unnecessary equipment must be stored suitably and not left out Volunteers are to maintain a safe distance between each other (2 metres) Players are to maintain a safe distance between each other (2metres) Areas will be marked out to help players visualize and maintain 2m distancing Re-plan any activities to avoid shared resources. Toilets/Changing Rooms <ul style="list-style-type: none"> Changing rooms to be remain closed, due to social distancing. Toilets will be open with enhanced cleaning taking place Activities <ul style="list-style-type: none"> Avoid any group activities that require players to be in close physical contact with each other Increased supervision to aid enforcement of social distancing as far as is reasonable. Reduce use of equipment, ensure it is cleaned between groups of players using it, and that multiple groups do not use it simultaneously 	Plan in place	5	4	20		5	2	10	
Breaktime / snacks	Volunteers, Club members pupils / wider contacts Spread of COVID-19	Breaktime / snacks <ul style="list-style-type: none"> Parents to supply drinking bottles from home and bring any snacks in a disposable bag. All persons should be required to stay on site once they have entered it and not use local shops etc Reinforce handwashing / use of alcohol hand sanitiser prior to eating food. Hand sanitiser and /or hand washing facilities should be available at the entrance and should be used by all persons when entering and leaving the area. All persons should be kept as far apart as possible (2 metres) whilst having a drink / eating snacks, in groups of no more than 6 all rubbish and waste should be put straight in the bin by the user and not left for someone else to clear up. 	Inform volunteers/ club members / parents via letter/email	5	4	20		5	2	10	
Travel	Volunteers, Club members /wider contacts Spread of COVID 19	<ul style="list-style-type: none"> Transport permitted to immediate family members only, no car sharing or providing lifts as per government guidance 	Inform volunteers/ club members / parents via letter/email	5	4	20		5	2	10	

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Cleaning	Volunteers, Club members / wider contacts Spread of COVID 19	Cleaning <ul style="list-style-type: none"> A cleaning schedule will be implemented throughout the site, ensuring that frequent contact points are all thoroughly cleaned and disinfected regularly. Thorough cleaning of equipment at the end of each session Cleaning protocol is as follows: <ul style="list-style-type: none"> Hard surfaces / Equipment to be cleaned using standard cleaning products and disposable cloths / paper towels throughout. 		5	4	20		5	2	10	
Contractors	Contractors, Staff, Club members / wider contacts, Spread of COVID 19	<ul style="list-style-type: none"> Only contractors carrying out essential maintenance deemed necessary to the safe running of MWS are to be allowed on site and will read and comply /with posters/signage regarding good hygiene Staff and contractors are to maintain a safe distance between themselves and others (2 metres) All contractors are to wash their hands or use alcohol based hand sanitiser upon entering the site Agree approach to be scheduled 		5	4	20		5	2	10	
What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Severity	Likelihood	Risk	Further Action Required	Severity	Likelihood	Risk	
Lack of awareness of PHE / Club controls		<ul style="list-style-type: none"> Posters will be displayed in suitable places around site. Clear briefing for all personnel on site, warning them of the risks posed by the virus as well as the control measures outlined in this assessment and from government guidance. 		5	4	20		5	2	10	
Volunteer levels	Volunteers, club members Spread of COVID 19	<ul style="list-style-type: none"> Reviewed to ensure adequate number of Volunteers in attendance to maintain an appropriate ratio with children/young people and ensure key competencies, coaching, safeguarding, respect etc maintained Options such as supply Volunteers, SLT cover, partial closure may be required in event of Volunteers shortages. MWS will ensure the children within each team are split into groups of 6 and will avoid bubbles being changed. 		5	4	20		5	2	10	
Premises safety	Volunteers, club members Wider safeguarding / safety risks	<ul style="list-style-type: none"> Obtain permission from Parish Council to recommence football activities at Manor Road Ensure all 'normal' tasks are completed 	Permission obtained	5	4	20		5	2	10	

RISK	
1 – 5	Low (acceptable)
6 – 10	Medium (adequate)
11 – 17	High (tolerable)
18 – 25	Very High (unacceptable)
Low	No further action required
Medium	If risk cannot be lowered any further, consider risk against benefit. Monitor and look to improve at next review
High	Identify further control measures to reduce risk rating. Seek further advice e.g. line manager, H&S team, etc.
Very High	Do not undertake the activity. Implement immediate improvements

SEVERITY	
1	Insignificant (no injury)
2	Minor (minor injury needing first aid)
3	Moderate (up to 3 days absence)
4	Major (more than 3 days absence)
5	Catastrophic (death)

LIKELIHOOD	
1	Very unlikely
2	Unlikely
3	Fairly likely
4	Likely
5	Very likely

The aim is to reduce the risk by prevention or control measures so far as is reasonably practicable

DISCLAIMER
This guidance is for general information only and does not constitute legal advice, nor it is a replacement for such, nor does it replace any Government or PHE advice; nor does it provide any specific commentary or advice on health-related issues. Affected organisations should therefore ensure that they seek independent advice from medical practitioners, or healthcare providers, prior to implementing any re-opening plan, as required. Independent legal advice should be sought, as required and depending on your, or relevant circumstances. While efforts have been taken to ensure the accuracy of this information at the time of publication, the reader is reminded to check the Government website to obtain the most up-to-date information regarding social distancing and any other Government measures.